General Terms and Conditions (GTC)

Registration and Confirmation
Registration is subject to capacity limitations. Registration must include the name of any accompanying person to ensure their inclusion into the planning of the social programme. Upon receipt of registration invoice or confirmation, registration is considered official and effectual. This document is a valid VAT invoice which may be submitted to the local tax and revenue office for tax purposes.

Invoicing and Due Date for Fees
Fees for the scientific programme of the event will be charged in the name and on behalf of the company Conventus inclusive the statutory VAT rate of 19% (as of 2010). Fees for the social evening and the social program will be charged in the name and on behalf of the company Conventus inclusive the statutory VAT rate of 19% (as of 2010).

All fees are due upon receipt of the registration invoice or confirmation form. Transfer payments must include the name of the participant and the invoice number, otherwise they will not be accepted. All major credit cards are accepted.

Scope of Services
Event fees and includes participation in the scientific programme only. Additional fees for the training courses and social programme will apply. Included in this fee are programme book, abstract book, tickets for the social programme, name tags and a certificate of attendance. These items are generally handed out at the venue.

Cancellations, Changes, Refunds
Cancellations can be made in written form only and will only be accepted if received by 19 April 2019. A cancellation fee of 25 EUR will apply. The same terms apply for cancellations of the social programme, however no cancellation fee will be charged. Any cancellations after this date or no-shows at the event are not eligible for a refund and the full fee in accordance to the registration invoice or confirmation will be due. Any changes in booking, after booking confirmation has been issued, will result in a handling fee of 15 EUR. Any requested additions to existing reservations or reservations made during the event on-site will be processed according to availability.

Event Cancellation, Refunds
There is limited capacity for all events. For certain events a minimum number of participants is required. If the minimum number of participants is not reached, the organiser reserves the right to cancel all or parts of the event on a short-term notice. In this case, all paid fees will be fully refunded.

Force Majeure, Disclaimer
The organiser is responsible for all changes to individual parts of the event. Claims for damages are excluded if the staging of the event or individual components are hampered or prevented by unexpected political or economic events or generally by force majeure or by the cancellation of speakers or if similar changes are required.

Hotel Reservations, Disclaimer
Conventus acts as an intermediary for hotel reservations and therefore assumes no liability for reservations. Changes and cancellations have to be addressed to the according hotels directly. The cancellation terms of the individual hotels apply.

Limitation of Liability
Conventus acts as an intermediary for the programme offered by the organiser and, therefore,

assumes no liability whatsoever for the event. Any liability for services and possible problems with the services lies exclusively with the provider of services. Participation in activities of the social programme is exclusively at one's own risk.

Conventus assumes liability for death or injury to body or health, provided there has been negligence or an intentional breach of duties by the event organiser, its legal representatives, or vicarious agents.
In the event of any other damage, the liability of Conventus, its legal representatives and its vicarious agents is limited to deliberate and gross negligent conduct, provided that no essential contractual obligations have been breached.

Applicable Law, Place of Performance and Jurisdiction
The laws of the Federal Republic of Germany apply excluding the *U.N. Convention on Contracts for the International Sale of Goods* (CISG).
To the extent allowed by law, Jena is the place of performance and jurisdiction for all claims.

Use and Storage of Data
Information provided by you will be solely used for the purposes of contractual performance and/or the sending of event invitations from Conventus Congressmanagement & Marketing GmbH. Your information will not be provided to third parties unless you have provided written consent. You have the right to request information at any time about your saved data without giving reason.
Information can also be edited, deleted or blocked at any time. You may withdraw your consent to use your personal information by contacting direktmarketing@conventus.de or by postal mail at: Conventus Congressmanagement & Marketing GmbH, Attn: Marketing, Carl-Pulfrich-Straße 1, 07745 Jena. Our online form is also available at http://www.conventus.de/1/unsubscribe-from-mailing-list/

20 July 2011