

## **Terms of Participation**

### ***Organiser***

Alexander von Humboldt Foundation  
Bonn, Germany

### ***Organisation / Information***

Conventus Congressmanagement & Marketing GmbH  
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### ***Conference Venues***

Universidad Complutense (Opening Ceremony, 11 April 2019)

Meliá Avenida América (Colloquium, 12 and 13 April 2019)

Calle de Juan Ignacio Luca de Tena, 36  
28027 Madrid  
Spain  
<https://www.melia.com/es/hoteles/espana/madrid/melia-avenida-america/index.html>

### ***Travel Costs***

Early Career Researchers will receive a subsidy depending on their current place of research. This subsidy is meant as a contribution to cover costs for travel and accommodation. Please note that you have to arrange for your accommodation yourself. Please open the document “Travel Subsidy” in the download area on the top of the registration form for the subsidy applicable to your city.

#### ***Conference Documents / Personal Data***

Your details given in the registration form will only be used for the communication during the organisation of the Humboldt Colloquium.

In the conference documents (lists of participants, Networking Guide), we will use the personal details given in the database of the Alexander von Humboldt Foundation or submitted during the registration.

#### ***Name Tags***

Upon registration you will receive a name tag. We strongly encourage you to wear your name tag during the entire conference as it will make it easier for all participants to address each other.

#### ***Privacy Policy***

By registering for the meeting you agree to allow your personal data being recorded and saved. Any personal data that you enter will only be recorded and saved for the purposes of the event.

#### ***Photographer during the Meeting***

We would like to inform you that a photographer contracted by the Alexander von Humboldt Foundation will be present at the Humboldt Colloquium. The photographs taken may be published by the Alexander von Humboldt Foundation in the context of information and public relations work as well as on the Foundation’s internal social network. They will not be used for commercial purposes. If you do not agree with the publication of photographs, please inform Nina Hafeneger ([nina.hafeneger@avh.de](mailto:nina.hafeneger@avh.de)) by 8 April 2019. Moreover, we would like to inform you that selected journalists will be present during the event.

#### ***Disclaimer***

Please note that participation takes place at your own risk. We ask for your understanding that neither the Alexander von Humboldt Foundation nor Conventus are liable for any losses, accidents or damages, irrespective of which cause, to people and property during travel as well as during the conference.